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## STAFF RESPONSIBILITIES / INFORMATION

**Steeprock Bay Bible Camp is an interdenominational camp that teaches the Word of God and principles of Christian life so that children in this area may know Jesus – “The Way, the Truth and the Life” John 14:6**

The camp is located on the Steeprock River, 10 miles north and 4 miles east of Mafeking, MB.

### GENERAL:

- **Staff training; June 29<sup>th</sup>-July 2<sup>nd</sup> (All staff are encouraged to attend.)**
- **Each week starts with a staff meeting on Monday at 10:00AM (If you are travelling a long distance, please come the night before.)**
- Staff should have a desire to be involved in spreading the good news of the Gospel.
- All staff will receive a free T-shirt and tuck.
- Those who have submitted all parts of the application process by May 31<sup>st</sup> will receive free camp merchandise.
- All staff desiring to be considered for a bursary (payment) can do so by printing and submitting the [Bursary Application Form](#).
- If you do not want to allow any photos taken of yourself during camp to be used in promotion of the camp please submit a signed paper stating this.
- All camp staff must submit to the standards and authority of the camp.

### DRESS CODE:

- We would request that you dress modestly, nothing too short or too tight.
- No spaghetti strap tops.
- No underwear showing.
- No cleavage or midriff showing.
- Shorts must come to finger tips when arms are at your side.
- No tights/leggings unless under something else.
- No clothes with swearing, skulls, gang symbols, drug or alcohol symbols.
- No bikinis for swimming unless covered. (T-shirts must be worn by everyone swimming)
- \* Long pants and hoodies are recommended for keeping bugs off in the evenings.
- \* Water shoes/crocs are recommended for the rocky swimming area.

### CABIN LEADER:

- A personal faith in Jesus Christ as your Saviour and a desire to grow in your own relationship with Him.
- A growing relationship with God and a commitment to godly living throughout the year.
- Be willing to work in cooperation with the program chosen by the director.
- Be responsible for a cabin group, modeling obedience, safety, and a servant attitude.
- Be responsible for cabin devotions and discussions that result from chapel, devotions, and teaching times.
  - Everything should lead others in such a way that they may know Jesus better.
- Be enthusiastic in participating with the kids in activities.
- Cooperate with other cabin leaders and staff.

### HEAD COOK:

- Prepare three nutritious meals plus a bedtime snack each day according to the menu. (Responsible for Monday lunch-Saturday lunch).
- delegate kitchen tasks to kitchen helpers

- Help serve the meals.
- Assist in the preparation of the grocery list for the next week of camp.
- Recommended (not required) to have a Manitoba Health Food Handler Training Certificate.

### **KITCHEN HELP:**

- Assist the head cook in preparation and serving of meals.
- Make sure to check in with the head cook as to when they plan to start preparing each meal so you can be available to help
- help with kitchen cleanup after each meal

### **LIFEGUARD:**

- Lifeguard waterfront activities including lake swimming and river tubing.
- Possess a valid National Lifeguard certificate.
- Be enthusiastic in participating with the kids in activities.
- Cooperate with all staff and the programs chosen by the director.

### **FIRST AID/NURSE**

- Possess a valid first aid certificate or professional health care training. Preferably Standard or Wilderness First aid.
- Be responsible for the first aid care of everyone at camp
- Administer any medications that campers/staff need each day.
- keep a list of any inventory that is needed for the medication cabinet or first aid kits.

### **MAINTENANCE:**

- Daily cleaning duties.
  - Filling dish sinks before each meal.
  - Cleaning Washrooms during morning chapel.
  - Taking out garbage.
- Building upkeep.
- Lawn care.
- Maintain Electrical and plumbing.
- Help out as needed.

### **SPEAKER:**

- A personal faith in Jesus Christ as your Saviour and a desire to grow in your own relationship with Him.
- A growing relationship with God and a commitment to godly living throughout the year.
- Spend time with campers and staff as much as possible. Interaction with the campers will build relationships which in turn will help them respect and listen to you more attentively.
- Feel free to join in on the activities.

Note: The speaker for teen camp will need to contact the director since the following schedule will not be followed.

### **Times of day with descriptions**

- 8:00am Staff Meeting; 5 minute devotion
  - Mon. – Fri. (a total of 5)
  - During the morning staff meeting to uplift and encourage the staff.
- 8:30pm; 15-20 minute evening chapel time for everyone
  - Mon. – Fri. (a total of 5)



- The gospel must be clearly preached.
- Speak to the level of our youngest campers, the 7 year-olds.
- Instead of altar calls please deal with the campers individually. Get them to respond in such a way that someone can later talk with them one on one.
  
- 10:30pm; Short Going Deeper session after other cabin leaders do devotions in the evening
  - Mon. – Fri. (a total of 5)
  - For campers age 12-14
  - A message that is directed towards them, their age, and the struggles that they face. (show how Jesus is the answer).
  - This can also become a good question and answer time.
- There is also a possibility of speaking during the morning chapel times (10:20am). If you would like to use this time please speak to the director before the month of June.